



ck.solution

automates your document workflow

cks.ADC



Capture and post external documents automatically

We talk with digital assistants, our cars park themselves and our homes take control of the heating and light. Automation has become as much a part of our daily lives as electricity. In the world of accounting, the processing of incoming documents can also be automated.

Import documents

When you receive paper delivery notes, invoices, remittance advice notices or sales orders by mail, simply run them through your document scanner. If your external document is already digital, you can import it straight into your file inbox.

Capture documents automatically

You'll find all imported documents in the mailbox of SAP Business One. From here, simply select the documents that you want to capture automatically.

You simply the type of document (delivery note, invoice, payment advice notice or sales order / purchase order) and start the recognition routine.

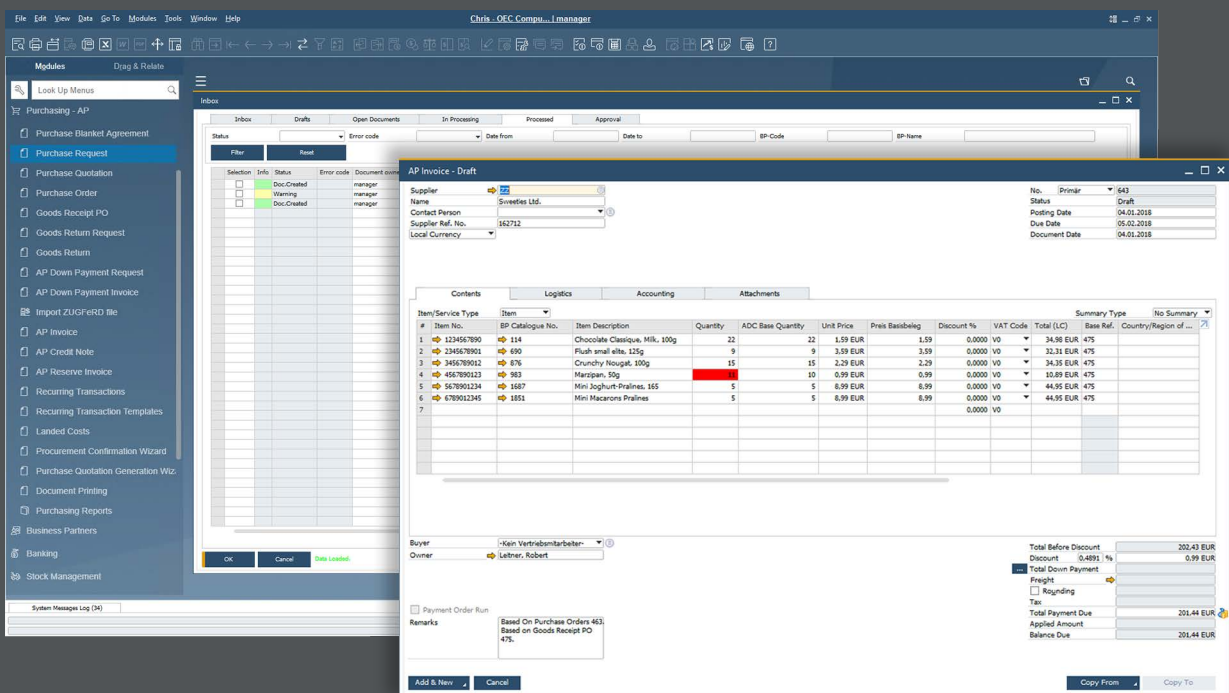
Post SAP documents

During recognition, an SAP document is created and filled automatically with the corresponding values – something which you previously had to do manually. If a previous SAP document is found (e.g. a delivery note that was entered with an invoice), this is linked and reconciled automatically. Any deviating values or prices are highlighted and can therefore be checked immediately.

Watch Video!



Function	cks.ADC	
Physical and electronic formats	✓	Capture paper documents, PDF file and electronic invoices automatically.
Incoming invoice recognition routine	✓	Capture invoices automatically.
Delivery note recognition routine	✓	Capture delivery notes automatically.
Payment advice recognition routine	✓	Capture payment advice notices automatically.
Customer order recognition routine	✓	Capture customer orders automatically.
Determine vendors and debtors	✓	Determines the relevant vendor or debtor.
SAP base document assignment	✓	Checks whether previous SAP documents exist and links them if found.
Communication with cost centres	✓	Communicates with cost centres, regardless of the G/L account assignment.
Transmission of individual items	✓	Transmission of individual items from the SAP base document to the target document.
Flexible and adjustable	✓	Flexible and can be adjusted to company-specific requirements.
Revision proof archiving	✓	Links documents with vendors or SAP business transactions and archives them in a revision-proof way.
Article and service documents	✓	Both article documents and service documents can be processed.
Detection of SAP article master data	✓	Detects and reconciles the items on the document with the SAP article master data.
Capture of individual items	✓	Capture each and every item with quantity and amount.
Highlighting of differences	✓	Highlights differences (in quantity, price etc.) from the SAP base document so they can be checked and resolved before posting.
Detection of payment terms	✓	Captures and processes different payment terms.
Transfer freights	✓	Transfers freights to the SAP Business One Freight module.
G/L accounts for service rows	✓	Chooses the G/L accounts automatically for service rows e.g. for handling charges or customs.
Recalculation of the unit price	✓	Recalculates the unit price when there are surcharges or discounts for items.
Outlook Add-in	✓	Process external documents directly from your Outlook inbox.
Individual developments	✓	Adapt cks.ADC to your individual requirements.





ck.solution

automates your document workflow

cks.DIGITAL 4.0

Documenten Management for SAP Business One

Fast access to documents, receipts and files - regardless of location, across departments, audit compliant and automated.

The digitization and automation of business processes is an important step towards the profitability of companies. The reduction of manual steps speeds up processes and lowers costs at the same time. With cks.DIGITAL 4.0, you now have a platform for SAP Business One with which you can digitize, shorten, optimize and link all document-based workflows with one another.

Work in the SAP Business One interface

cks.DIGITAL 4.0 is integrated fully into SAP Business One. All employees can use the interface of SAP Business One, which means no more switching back and forth between applications.



Fully digitalised mapping of workflows

The SAP Business One Basis Add-on cks.DIGITAL 4.0 brings together all document-based business processes in one central solution. The individual modules can be linked together and any process, including archiving, can be carried out from start to finish.



Automation of processes

Many processes can be automated and performed in the background, especially when processing and transferring documents. Process control is also possible, for example when transferring documents between the individual modules.



Modular and individual

Thanks to its module and flexible structure, cks.DIGITAL 4.0 can be adjusted to any company structure. You require only the modules that are necessary for your processes. And when new challenges arise, you can integrate the relevant modules effortlessly into the existing environment.



cks.DIGITAL 4.0

MODULES



cks.ADC

Read external documents such as invoices and delivery notes that exist in paper or PDF format and create SAP documents automatically.



cks.DMS

Revision-proof archiving of digital documents. Link documents to SAP transactions and business partners and make them available in the SAP Business One environment.



cks.eINVOICE

Send and receive electronic invoices such as XRechnung and ZUGFeRD.



cks.WEB

Get Remote access to the archive, upload and download documents and release documents from within the approval procedure.



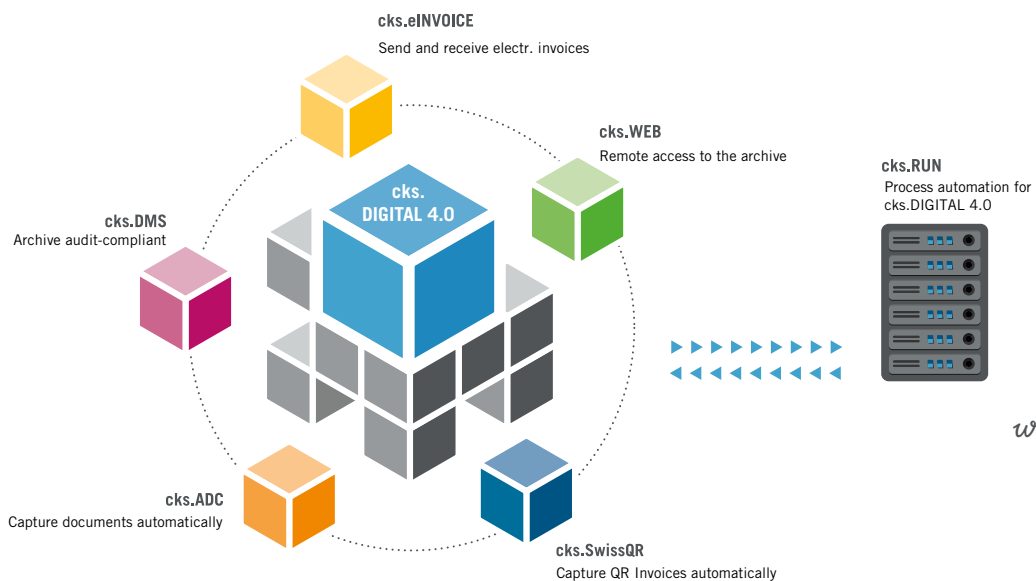
cks.SwissQR

Read QR invoices and create SAP documents from them automatically.



cks.RUN

Process automation for cks.DIGITAL 4.0



What can be done with invoices, delivery notes etc. once they've been archived with cks.DIGITAL 4.0?

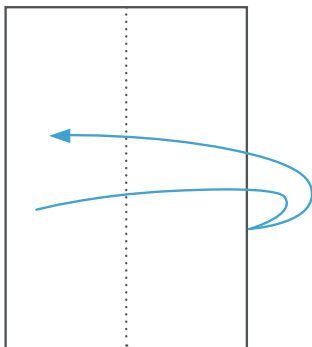
Your inbound documents have been archived with cks.DIGITAL 4.0 – and now what?

Use them to make pretty paper aeroplanes!

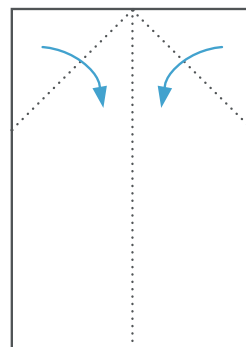
- Make some paper planes for a brief distraction: folding paper has a calming effect and allows you to recharge your batteries.
- Use them as an alternative method of office communication: write short messages for your colleagues and send them via 'air mail'
- Organise a competition: which plane can fly the furthest or stay in the air the longest?
- Or set yourself a challenge: look for a target (wastepaper basket, shelf etc.) and see how many times in a row you can hit it.
- Just have fun: use the planes for whatever comes to mind.

WARNING: Before you attempt to make paper planes out of business documents, please seek the permission of your manager, your data protection officer and your finance department. Please consider the environment before choosing different types of paper.

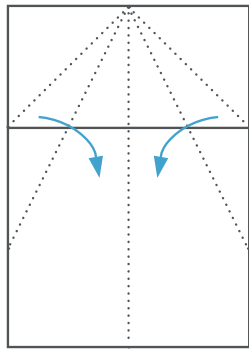
1



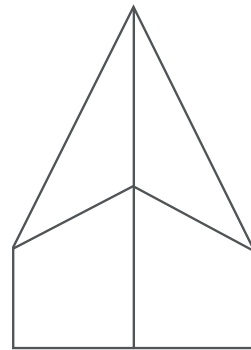
2



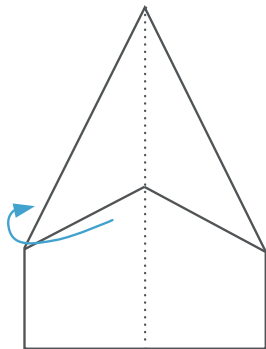
3



4



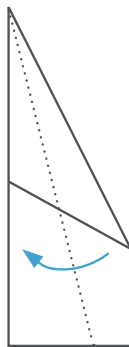
5



6



7



8

